

Princeton Public Library
 Regular Meeting of the Board of Trustees
 February 15, 2023
 Matson Meeting Room and Zoom

President Carolyn Schafer convened the meeting at 7:02 p.m. Roll call attendance:

	Present
Jennifer Alter	
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Drew Russell	X
Carolyn Schafer	X
Lauren Smith	X
Lani Swinford	X
Jerry Thompson	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, Friends of the Library President Karen Towns

2. Agenda Adoption

Carolyn announced the Treasurer’s Report will be moved to later in the meeting so that Jen will be present. **MOTION 23-007** Lani made a motion to approve this change to the agenda. Jerry seconded the motion, motion carried.

3. Public Participation

4. Minutes of the January 18, 2023, regular meeting and executive session were approved with no changes.

5. **MOTION 23-008** Tony made a motion to approve payment of bills for January 31 in the amount of \$11,753.81, and February 15 in the amount of \$7,818.50, for a grand total of \$19,572.31. Drew seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter			
Mike Bettasso			
Tony Bonucci	X		

Jan English	X		
Drew Russell	X		
Carolyn Schafer	X		
Lauren Smith	X		
Lani Swinford	X		
Jerry Thompson	X		

6. President's Report

Elise Swinford has agreed to work on the wood portion of the new donor wall.

7. Committee Reports.

Building and Grounds.

- Jan reported the city has replaced the LED lights bulbs in the parking lot.
- Bill Williams submitted a substantial bill for 6 months of work.
- Julie is reviewing a proposal from Getz Fire Equipment relating to the annual fire alarm system inspection.
- Julie noted we are switching phone service from Comcast to a VoIP phone system through Callcentric. There will be a cost savings.

Jen arrived at the meeting at this time.

- Jan asked if there was any news on the price of snow plowing. Julie said we will seek bids before next winter.

Personnel. They met and worked on Julie's job description. They will present it at our next meeting for review.

Finance. They will be meeting to prepare the budget. We may need to call a special meeting to approve it before the city's deadline.

8. Director's Report. Julie reviewed her report with the following notes or additions:

- IDI transfer of the BCR is going well despite a slight delay. Carol McGee and Julie met to revisit the genealogical society partnering on this project. Discussion ensued.
- Vega Discover is running. Dana and Julie are testing the e-book portion.
- The employee handbook updates are complete. Julie will distribute a copy to board members.
- We are hosting several upcoming Meet the Candidate nights that are being organized by Rick Brooks.
- We hosted the Historical Society presentation by Dana Collins on Abraham Lincoln. It was good to partner with a local organization. Julie suggested opening the Library Café for some of these special events.
- On Tuesday, Dana Fine and Julie will attend the Rotary Club meeting to receive a check from their book fundraiser.

9. Treasurer's Report

Jen reviewed the January treasurer's report. We are 75% through our fiscal year and have spent 85% of our budget. Discussion ensued. The Library Café is at a loss of \$22,790 for this year to date.

Jen will call Central Bank to find out about the Kirkpatrick interest. Jen mentioned her term is up in June. It would be good to secure her replacement so they could have a chance to learn about the treasurer duties.

10. Staff and Administration Report

Julie reviewed the report. Julie gathered some statistics in response to Mike's request last month. She will distribute those to the board. Discussion ensued.

11. Unfinished Business

12. New Business

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

Karen reported that Friends is starting their membership drive. They have a March book sale on March 16, 17, 18, with members only on March 15. The Friends will be sponsoring children's book author Laura Bird, tentatively on Saturday, April 29th. The Friends board met this week and will be donating an additional \$5,000 to the library.

They are also considering a Story Walk project, possibly in partnership with the park district. This would involve displays along a walkway where pages of a children's book can be read. Discussion ensued.

Carolyn and all the board members expressed appreciation for the money and support of the Friends.

MOTION 23-009 Jen made a motion to adjourn the regular meeting. Lani seconded the motion, motion carried. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President