

Princeton Public Library  
Regular Meeting of the Board of Trustees  
June 15, 2022  
Attendance at the Library and on Zoom

Acting President Tony Bonucci convened the meeting at 7:02 p.m. Roll call attendance:

	<b>Present</b>
Jennifer Alter	X
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Paul Ernst	X
Drew Russell	X
Carolyn Schafer	
Lani Swinford	X
Jerry Thompson	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, Friends of the Library President Karen Towns

2. Agenda Adoption

3. Public Participation

4. Minutes of the May 18th, 2022, regular meeting were approved with no changes.

5. Treasurer's Report for May 2022.

The \$32,000 donation was received from Mrs. Hutchinson. Jan explained a replacement check for the \$20,000 donation for the AV equipment will arrive soon. Discussion ensued.

Julie noted the credit card limit has been increased to \$7,000 which will help with the need to prepay each month.

Tony noted that café expense on the P&L look like they are up a bit. Discussion ensued. Julie noted no major repairs have been needed. She expects Dave was stocking up on supplies. Jen said there will be a meeting in June to review the café finances. The café was closed at the end of May and early June due to Covid. Dave Cook purchased the flowers on the outdoor tables.

6. **MOTION 22-016** Drew made a motion to approve payment of bills for May 31 in the amount of \$8,498.28 and June 15 in the amount of \$5,376.39, for a grand total of \$13,874.67. Jan seconded the motion, roll call vote:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer			
Lani Swinford	X		
Jerry Thompson	X		

Tony noted these expenses are \$4,916 less than the similar period last year.

#### 7. President's Report

Tony noted this is Paul's last meeting. Board members thanked Paul for his years of service to the library. Tony reported that Carolyn will be reaching out to a couple people to find a replacement for Paul.

#### 8. Standing Committee Reports

No committees met.

Building & Grounds. Jan noted the garbage can in front of the building has been removed because of misuse. The uneven bench out front still needs to be addressed. Jane Morris is doing a great job with the landscaping and flowers.

Julie noted we are just waiting for a few parts to arrive for the new fire suppression system.

Julie noted that once she has all the policy updates compiled, she will scan the completed manual and get it out to the policy committee for review.

#### 9. Director's Report. Julie reviewed her report with the following notes or additions:

- T-Mobile purchased Sprint so they are replacing/upgrading all the hotspots for compatibility.
- The city audit is underway.
- Reviewed the new hires. Jacquie has started already. Lela starts next week on Tuesday. Corinne is a retired educator from Alaska – she starts July 1<sup>st</sup>. All of them seem like great additions to our staff.
- Friends in Council will donate replacement banners for the parking lot. When the banners are installed by the city, we will ask for two light bulbs in the parking lot to be replaced.
- Very favorable feedback from Ulysses Grant program.

10. Staff and Administration Report

11. Unfinished Business

None.

12. New Business

Recognition Display. Discussion ensued regarding the sample ideas provided in tonight's packet. Jan mentioned that Greenfield recently worked with a company for a recognition installation. Also to be considered for this project are MTM Recognition and A&M Products. Please let Carolyn know which designs you like.

Illinois Libraries Present (ILP). Julie explained the details of participating in the ILP cooperative. The cost for our library is \$150 for 12 programs. There are good quality presenters and included is a viewing party in person and remote access for all our patrons.

**MOTION 22-017** Jerry made a motion to approve the intergovernmental agreement to participate in the Illinois Libraries Present cooperative as presented. Jen seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer			
Lani Swinford	X		
Jerry Thompson	X		

Innovative Document Imaging Proposal. Julie explained that microfilming of the Bureau Country Republican has not happened since 2017. There is an issue with how the papers are sent into the microfilm company. We have these physical back issues. Margaret recently received a proposal from Innovative Document Imaging regarding their Digi-Find It web-based, searchable digital archives. Julie shared a demonstration of this system. Discussion ensued. Margaret joined the meeting to provide additional information. Julie will ask for more details on the pricing and investigate any grant opportunities for this type of historical preservation work.

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

Karen shared a reminder that a July 21-22 book sale coming up.

**MOTION 22-018** Jan made a motion to adjourn the regular meeting. Jen seconded the motion, motion carried. The meeting was adjourned at 8:04 p.m.

Respectfully submitted,

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Marcie Jagers, Recording Secretary

\_\_\_\_\_ Minutes approved as read.

\_\_\_\_\_ Minutes approved as amended.

\_\_\_\_\_ Tony Bonucci, Acting President