

Princeton Public Library
 Regular Meeting of the Board of Trustees
 April 20, 2022
 Attendance at the Library and on Zoom

President Carolyn Schafer convened the meeting at 7:01 p.m. Roll call attendance:

	Present
Jennifer Alter	X
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Paul Ernst	X
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	X
Jerry Thompson	

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers

2. Agenda Adoption

Carolyn noted a correction to the numbering of the agenda. New Business is item #12 and #13, #14, #15, shift down respectively. Also, an addition to Unfinished business: using designated donations

The agenda was adopted as amended.

3. Public Participation

4. Minutes of the March 16th, 2022, regular meeting were approved with no changes.

5. Treasurer's Report

Jen noted we are 11 months into the fiscal year. Things look very similar to last year at this time. Discussion ensued. She continues to monitor the café numbers following the recent change in hours. Carolyn requested that the accountant provide all the reports as of the previous month-end.

6. **MOTION 22-010** Paul made a motion to approve payment of bills for March 31 in the amount of \$9,655.59 and April 15 in the amount of \$7,015.88, for a grand total of \$16,671.47. Drew seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		

Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		
Jerry Thompson			

7. President's Report

Carolyn will email the director evaluation form to each board member. Please complete the evaluation and return it to her.

Carolyn asked Julie for an update on last month's discussion about resuming adult programming. Julie detailed some upcoming programming. She is utilizing the Illinois Humanities Council Road Scholar Speakers Bureau among other resources. Organizations are permitted to host a maximum of two presentations per Illinois Humanities calendar year.

8. Standing Committee Reports

Finance. Jen will email Carolyn and Tony to find a date to meet.

Building & Grounds.

- Grass and weed control services are in place.
- The bid for fire suppression in the local history room was under \$20,000 so we aren't required to go out for bids.
- We need to update the way Julie is notified of potential fires. The current system is cumbersome and not appropriate. The cost would be around \$12,500.
- A \$32,000 donation from Jeanne Hutchinson will cover both the fire suppression installation and the updated electronic fire alarm system.

9. Director's Report. Julie reviewed her report with the following notes or additions:

- The newly acquired used computers will allow us to move ahead on the makers space for graphic designers.
- A barista quit and Dave has been working every morning. He has a couple leads for a new employee in the café.
- The staff is hesitant about the idea of providing patrons the opportunity to reserve meeting room space with a reservation software system. Discussion ensued.
- Discussion ensued regarding promotional opportunities.

Lani asked if there had been a problem getting people to apply for the youth services assistant position. Julie put it out on the area library network and the chamber e-blast.

10. Staff and Administration Report

Carolyn noted we are only lacking in programming for adults.

11. Unfinished Business

- a. changing the fire notification system
- b. Implementing a non-damaging fire suppression system in the local history room.

Jan reported designated funds will be received from her mom, Jeanne Hutchinson, for these projects. Discussion ensued. Jan noted that Mike Kmetz, our building architect, agreed to be involved in this process. He was impressed by the proposal and the system. Mike donated his services.

MOTION 22-011 Drew made a motion to accept the proposal of \$12,589 for the new fire notification system to be paid for with designated funds. Paul seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		
Jerry Thompson			

MOTION 22-012 Drew made a motion to accept the proposal of \$17,569 for a non-damaging fire suppression system in the local history room to be paid for with designated funds. Lani seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		
Jerry Thompson			

Julie will email the quotes to Jen and Drew.

Carolyn will write a note to Jan's mom, and she wanted to publicly acknowledge her and thank her for the donations to the library and other places in town. Discussion ensued.

12. New Business

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

"The Four Freedoms and Beyond" is a project of Midwest Partners, with support from the Interactivity Foundation, Illinois Humanities Council and Starved Rock Country Community Foundation. Project partners include the Princeton Public Library, Open Prairie United Church of Christ, Freedom House, The Bureau County Historical Society, Voices from the Prairie, Festival 56, Flutes for Vets, First Christian Church, NCIARTworks, Princeton Public Arts Commission, Prairie Fox Books, Tri-County Opportunities Council, and a growing list of media, community service organizations, nonprofit groups and businesses in North Central Illinois. Julie noted the opening night of the exhibit here at the library is May 7th from 7-9 p.m.

Lani noted that Friends of the Library recently voted to donate \$5,000 to the library. In six months, they will review their funds to determine if another donation can be made. Their recent book sale was successful. Discussion ensued. The board is thankful for all the good things the Friends do for the library.

MOTION 22-013 Tony made a motion to adjourn the regular meeting. Drew seconded the motion, motion carried. The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President