

Princeton Public Library
 Regular Meeting of the Board of Trustees
 March 16, 2022
 Attendance at the Library and on Zoom

President Carolyn Schafer convened the meeting at 7:05 p.m. Roll call attendance:

	Present
Jennifer Alter	X
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Paul Ernst	X
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	
Jerry Thompson	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, City Council Member Jerry Neumann, Friends of the Library President Karen Towns

2. Agenda Adoption

3. Public Participation

4. Minutes of the February 16 regular meeting were approved with no changes.

5. Treasurer's Report

Jen noted we are 10 months through the budget and expenses are on track. Carolyn congratulated Julie and the staff for staying on budget.

6. **MOTION 22-007** Jan made a motion to approve payment of bills for February 28 in the amount of \$16,040.90 and March 15 in the amount of \$5,806.80, for a grand total of \$21,847.70 Drew seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		

Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford			
Jerry Thompson	X		

7. President's Report

Effective March 21, the hours of the library café will be changed to Monday – Friday from 7 am to 1 pm and closed on Saturdays. This reduces the staff from 4 employees to 2. The finance committee will reassess the café numbers again around June 1.

8. Standing Committee Reports

Building & Grounds.

- Jan reported that John DeSalvo has finished painting some interior walls.
- The committee is still gathering information and costs for fire suppression in the local history room.
- The new tables are ordered.

Policy. Julie will find a date for this committee to meet.

Personnel. Carolyn noted health insurance changes will go into effect April 1st. Julie will let Monica know this applies to the first pay period in April.

9. Director's Report. Julie reviewed her report with the following notes or additions:

- We received a free new shelving unit from Palos Hills that is two-sided for DVDs. We will spray paint it once the weather allows for that outdoors.
- Still looking for youth services assistant.
- April 3-9 – national library week. Discussion ensued regarding a marketing plan. Jan mentioned an advertising opportunity available at the Metro Center.
- Discussion about the Rotary grant. Carolyn asked board members with ideas for this grant to let Julie know.

10. Staff and Administration Report

Jan asked when we will restart programming in the meeting room. Julie is ready to start now. Discussion ensued. Julie will work on this with the staff.

11. Unfinished Business

Budget for the fiscal year 2022-2023. Carolyn noted the building tax levy on Page 2 was updated with more detail. **MOTION 22-008** Tony made a motion to approve the 2022-2023 budget as presented. Paul seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford			
Jerry Thompson	X		

Julie will get the approved budget to the city.

12. New Business

Julie distributed the State of Economic Interest form for the county. The form was revised by the state. Discussion ensued. Drew explained the reasoning for some of the questions on the form. He will forward additional information to board members. Julie also has a statute form that might help to clarify what must be included.

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

- Karen noted a Friends book sale starts on Wednesday, March 23 with members only from 4-6:30 pm. The sale will run Thursday through Saturday.
- On April 6th, the Friends will host a tea at the library during National Library Week.
- Page Turners Book Club met and had 10 in attendance.
- Karen attended an outstanding program (via Zoom) through the LaSalle Public Library. The author of *Radium Girls*, Marie Benedict, was the presenter. Karen suggested the Friends would be willing to help sponsor an author presentation here at the library. Discussion ensued.

MOTION 22-009 Tony made a motion to adjourn the regular meeting. Drew seconded the motion, motion carried. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President