

Princeton Public Library
 Regular Meeting of the Board of Trustees
 January 19, 2022
 Attendance at the Library and on Zoom

President Carolyn Schafer convened the meeting at 7:05 p.m. Roll call attendance:

| | Present |
|-----------------|----------------|
| Jennifer Alter | X |
| Mike Bettasso | |
| Tony Bonucci | X |
| Jan English | |
| Paul Ernst | |
| Drew Russell | |
| Carolyn Schafer | X |
| Lani Swinford | X |
| Jerry Thompson | X |

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, Friends of the Library President Karen Towns, City Council Member Jerry Neumann,

2. Agenda Adoption

3. Public Participation

4. Minutes of the November 11, 2021, regular meeting were approved with no changes. The executive session minutes from November will be reviewed next month.

5. Treasurer’s Report. Jen reviewed the report.

- The Kirkpatrick CD was renewed for a year, and we could transfer the interest to the operating fund.
- We are 8 months through the fiscal year and expenses are on track with the budget.
- Carolyn and Jen both noted the café income isn’t keeping up with expenses.
- Carolyn requested that all reports be cut off at the same time period.
- Jen advised there is a financial binder kept in Julie’s office with detailed reporting.

6. **MOTION 22-001** Tony made a motion to approve payment of bills for November 30, 2021 in the amount of \$6,005.25; December 15, 2021 in the amount of \$3,901.70; December 31, 2021 in the amount of \$8,473.12; and January 15, 2022 in the amount of \$5,639.99; for a grand total of \$24,020.06. Jerry seconded the motion, roll call vote:

| | Yes | No | Abstain |
|-----------------|------------|-----------|----------------|
| Jennifer Alter | X | | |
| Mike Bettasso | | | |
| Tony Bonucci | X | | |
| Jan English | | | |
| Paul Ernst | | | |
| Drew Russell | | | |
| Carolyn Schafer | X | | |
| Lani Swinford | X | | |
| Jerry Thompson | X | | |

7. President's Report

- Congratulations to Mary Archer on her retirement after 26 years working for the library.
- Continued appreciation to the staff during this tough time.

8. Standing Committee Reports

Julie distributed some correspondence for board review.

Building & Grounds.

- fire suppression system upgrade needed in the local history room. Julie is seeking bids and considering a change for the regular fire alarm system management company.
- Jan is seeking quotes for lawn maintenance.
- Ron painted a wall in youth services. We need to discuss some other painting needs in the building.

Personnel.

Carolyn reported a 10% increase to health insurance rates when they renew on 4/1/2022. The current rate is \$2,396 per month and will be increasing to \$2,640. Discussion ensued.

Finance

The finance committee will meet soon to work on next year's budget and some strategic planning. Julie will be emailing the committee to secure a meeting date.

9. Director's Report. Julie reviewed her report with the following notes or additions:

- AV contract is signed with Thompson Electric and the equipment is ordered.
- We received a bequest from Harold Pierson's will for \$30,000. The funds are specified to be used for youth services.
- Yesterday's blood drive was very well attended

10. Staff and Administration Report

Carolyn asked for any comments. Discussion ensued.

11. Unfinished Business

12. New Business

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

- Jerry gave a brief update from the city.
- Karen reported that February brings the membership drive for FOL. The next book sale is scheduled for March.

MOTION 22-002 Tony made a motion to adjourn the regular meeting. Jerry seconded the motion, motion carried. The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President