

Princeton Public Library
 Regular Meeting of the Board of Trustees
 October 27, 2021
 Attendance at the Library and on Zoom

President Carolyn Schafer convened the meeting at 7:05 p.m. Roll call attendance:

	Present
Jennifer Alter	
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Paul Ernst	X
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	X
Jerry Thompson	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, City Council Member Jerry Neumann, Friends of the Library President Karen Towns

2. Agenda Adoption. Carolyn amended the agenda as follows: Under Item 12, strike bonuses as this will be addressed in executive session. Also under Item 12, add the general levy and payroll tax levy.

3. Public Participation

4. Minutes of the September 15, 2021, regular meeting were approved with no changes.

5. Treasurer's Report

Carolyn asked for any questions for Jen. There were none.

6. **MOTION 21-026** Tony made a motion to approve payment of bills for September 30 in the amount of \$9,014.90 and October 15 in the amount of \$4,518.40 for a grand total of \$13,533.30. Paul seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter			
Mike Bettasso			
Tony Bonucci	X		

Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		
Jerry Thompson	X		

7. President's Report

Carolyn welcomed Jerry Thompson to the board.

Paul noted a correction to his email address: phernst51@gmail.com

8. Standing Committee Reports

Carolyn noted, following recent discussions, a plan to work on a cash projection for the next few years in early 2022 when we will also be working on the next fiscal year budget.

Building and Grounds.

- Jan noted we have received one quote for the new AV equipment in the meeting room. Discussion ensued.
- Guither will provide snow removal this winter.
- Lani asked if our mowing guy could take care of the weeds at the back of the building. Julie will remind him.

9. Director's Report. Julie reviewed her report with the following notes or additions:

- Café staffing is getting back to normal with recent hires. We are working back to normal hours as new staff gets trained.
- The espresso machine must be descaled. We have a loaner machine until that is completed.
- There is an opening reception next week for the Unique Perspectives art exhibition. Friday, November 5th from 6-8 pm.
- We used some credit card awards to buy a galaxy android tablet. We now have an Apple and an android for giving demonstrations to patrons.
- Julie will be on vacation from November 18 through the 27.

10. Staff and Administration Report

Lani asked if we will resume the children's story time in person? Discussion ensued. Julie noted that Mary Archer is retiring on December 29th.

11. Unfinished Business

Carolyn provided an update on the clock donation from Gary Johnson. She agreed to accept delivery of the clock before winter weather even if it has not been restored to working condition.

12. New Business.

Levy Requests. Carolyn reviewed the proposed levy requests. We will vote next month.

General levy, \$355,353

Maintenance levy, \$29,663

Bond, \$156,200

IMRF, \$25,869.49

FICA, \$18,428

Total Levy Request: 585,513.49

2022 Holidays.

Jan noted the Christmas Eve and Christmas dates on the provided list are incorrect.

Christmas Eve is Saturday and Christmas Day is Sunday. Discussion ensued.

Carolyn asked Julie to get information to Jerry Thompson about the open meetings act/ freedom of information act training and the conflict-of-interest form.

13. Items for Next Agenda

Please let Julie know of any items for the November agenda.

14. Announcements

Friends update:

- Karen reported a book sale is coming up November 11-12-13.
- They are again working with PES to purchase books for K-1-2 students. Ron has been working with her to get those books ordered.
- Page Turners book club has started. They had 18-20 sign up. 15 were present at the first discussion. They meet on the 2nd Thursday of the month. Their next book is “The Woman They Could Not Silence” by Kate Moore.
- Donations are being received in memory of Jeanne Austin.

Jerry Neumann provided updates from the city.

At 7:47 p.m., per ILCS 120/2:(c)(1), Board President Schafer called an executive session to discuss library issues relating to personnel. **MOTION 21-027** Jan made a motion to adjourn the regular meeting to executive session. Tony seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter			
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		

Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		
Jerry Thompson	X		

Karen, Jerry Neumann, and Marcie left the meeting at this time.

Following Executive Session:

MOTION 21-029 Drew made a motion to approve holiday bonuses. Jerry seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter			
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Drew Russell	x		
Carolyn Schafer	X		
Lani Swinford	X		
Jerry Thompson	X		

MOTION 21-030 Tony made a motion to adjourn the regular meeting. Paul seconded the motion, motion carried. The meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President

