

Princeton Public Library
 Regular Meeting of the Board of Trustees
 September 15, 2021
 Attendance at the Library and on Zoom

President Carolyn Schafer convened the meeting at 7:05 p.m. Roll call attendance:

	Present
Jennifer Alter	X
Mike Bettasso	X
Tony Bonucci	X
Jan English	X
Paul Ernst	X
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, City Council Member Jerry Neumann

2. Agenda Adoption

3. Public Participation
None.

4. Minutes of the July 21, 2021, regular meeting were approved with no changes.

5. Treasurer's Report

July and August report. Jen noted the budget report is missing as we are still working through our new bookkeeping setup. Income is up and expenses are down. Jen has closed Heartland Bank accounts except for Julie's discretionary account. All other accounts are at Central Bank.

6. **MOTION 21-024** Mike made a motion to approve payment of bills as follows:
 July 31 - \$9,398.80, August 15 - \$2,995.55, August 31 - \$15,841.20, September 15 - \$5,846.33 for a grand total of \$34,081.88. Drew seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso	X		

Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		

7. President's Report

Jerry Thompson has agreed to join the library board. Carolyn has submitted his name for city council approval.

8. Standing Committee Reports

Building and Grounds.

- Jan noted the new carpet has been installed in the meeting room. Discussion ensued.
- A quote was received to upgrade the AV equipment in the meeting room to make it more user friendly. Discussion ensued. Carolyn suggested also speaking to Kent Johnson for a quote. Jen suggested VC Tech in Princeton. Carolyn noted memorials and donations can be used if they are not designated for something specific.
- 5-year work on sprinkler system has happened.
- We did receive the desks from Mike Stutzke at the old Union Bank. They are in the staff work area.

9. Director's Report. Julie reviewed her report with the following notes or additions:

- Dave has hired one new barista and is interviewing for a second.
- Julie will miss the next board meeting due to the ARSL Conference. Discussion ensued. The board meeting will be changed to October 27th.
- Carolyn asked Jerry if the city will still be approving the tax levy in December. He confirmed yes, nothing has changed.
- Discussion about the size of a proposed new greeting card. Julie noted they'll be sure to match the old smaller size.
- Changed credit card processing to Square. Discussion ensued.

10. Staff and Administration Report

Carolyn noted the attendance numbers haven't been huge, but probably that's to be expected with the pandemic. Discussion ensued. Julie noted the meeting rooms and study rooms are well used.

11. Unfinished Business

12. New Business.

13. Items for Next Agenda

Please let Julie know of any items for the October agenda.

14. Announcements

Jerry. This year's Homestead event was spectacular with an outstanding turnout. Census numbers for Princeton showed a net gain of 200 people. Sales tax revenue continues to grow. Thankful for the support of our local businesses. One sewer project to accomplish before winter on Park Avenue West. Discussion ensued.

Julie asked if the city could help repair or take down a banner in the library parking lot. Jerry will check with the electric department.

MOTION 21-025 Drew made a motion to adjourn the regular meeting. Jan seconded the motion, motion carried. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President