

Princeton Public Library
 Regular Meeting of the Board of Trustees
 April 21, 2021
 Attendance at the Library and on Zoom

1. Acting President Tony Bonucci convened the meeting at 7:02 p.m. Roll call attendance:

	Present
Jennifer Alter	X
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Paul Ernst	X
Steve Keutzer	X
Drew Russell	
Carolyn Schafer	
Lani Swinford	

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, City Council Member Jerry Neumann, Friends of the Library President Karen Towns

2. Agenda Adoption
 No changes.

3. Public Participation
 None.

4. Minutes of the March 17, 2021 regular meeting. The minutes were approved with no changes.

5. Treasurer's Report
 Jen noted that Julie emailed the Excel version of the report. Discussion ensued. We are 92% through our fiscal year and expenses are at 83% of budget.

6. **MOTION 21-011** Jan made a motion to approve payment of bills for March 31 in the amount of \$6,719.30 and April 15 in the amount of \$22,007.55, for a grand total of \$28,726.85. Paul seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			

Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Steve Keutzer	X		
Drew Russell			
Carolyn Schafer			
Lani Swinford			

Jen noted that Lani is having difficulty joining the Zoom meeting.

7. President's Report

Tony said Carolyn wanted to remind everyone to review pages 5-7 in the strategic plan. Let Julie know if you need another copy sent to you. We will take some time at the June meeting to review the goals.

8. Standing Committee Reports

Building and Grounds. Jan reported a gift of \$500 was received from the group Friends in Council to be used toward new carpeting in the meeting room. We have memorial money to put with this donation to cover the purchase price.

Billy Williams let us know he cannot do the library mowing this year. He recommended Drew Foes as a replacement. The price of \$35 per mowing will remain the same.

Julie noted a former class of Dave Gillespie's wants some ideas of what they can donate in Dave's name. Julie is in the process of putting together a wish list. She contacted Jane Morris to see if she has ideas for additions to the outdoor plantings. Jan said the committee will review suggestions.

Lani joined the meeting at this time.

Finance. Jen reported that Marcie has submitted her resignation as bookkeeper as of April 30th. Jen wanted to take a moment to thank her for her years of service and her efforts on behalf of the library. In the interim, Jen will be doing the bookkeeping duties. Carolyn will fill in when Jen's not available.

Policy. Julie suggested a press release to announce the library is going fine free. She doesn't see a need for a policy regarding this. We can simply edit the rules and delete the statement that late fees will be collected. Discussion ensued. Julie will add this to the agenda to be reviewed next month.

9. Director's Report. Julie reviewed her report with the following notes or additions:

- The Niche Academy would provide a good foundation for online programming. The price would be \$1,000 per year. Discussion ensued.

- The back freezer for the café stopped working. The staff has suggested using funds from the non-event fundraiser to purchase a new freezer.
- We will begin putting together documents for the city audit as requested.
- The youth services and adult collection Amazon accounts have been merged into the business account. We will still receive three separate invoices.
- Julie described a visit from a woman filming public places and issuing FOIA requests.

10. Staff and Administration Report

Julie noted Ron continues to provide weekly story time. Tony noted the hotspots seem to be very popular.

11. Unfinished Business

Approval of the budget. Tony asked for any discussion or questions regarding the proposed budget. Tony noted a significant shift of money from the general collection to eBooks and audiobooks. Discussion ensued. Julie noted that during the pandemic more people have tried eBooks and audiobooks and the demand is greater.

MOTION 21-012 Paul made a motion to adopt the fiscal year 2021-22 budget as presented. Jan seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Steve Keutzer	X		
Drew Russell			
Carolyn Schafer			
Lani Swinford	X		

12. New Business.

Prior to adjourning for executive session, Jerry provided some updates from the city. Karen noted the Friends of the Library will host a 3-day sale by appointment only on May 13-14-15.

At 7:39 p.m., per ILCS 120/2:(c)(1), Acting Board President Bonucci called an executive session to discuss library issues relating to personnel. **MOTION 21-013** Paul made a motion to adjourn the regular meeting to executive session. Lani seconded the motion, roll call vote:

	Yes	No	Abstain

Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Steve Keutzer	X		
Drew Russell			
Carolyn Schafer			
Lani Swinford	X		

Karen and Jerry left the meeting at this time.

Following Executive Session:

MOTION 21-015 Jan made a motion that those employees whose pay was increased less than 2.5% over the last fiscal year receive a cost-of-living increase of 2.5% beginning May 1, 2021. Jen seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Paul Ernst	X		
Steve Keutzer	X		
Drew Russell			
Carolyn Schafer			
Lani Swinford	X		

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

MOTION 21-016 Lani made a motion to adjourn the regular meeting. Jen seconded the motion, motion carried. The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Tony Bonucci, Acting President