

Princeton Public Library
 Regular Meeting of the Board of Trustees
 March 17, 2021
 Attendance at the Library and on Zoom

1. President Carolyn Schafer convened the meeting at 7:03 p.m. Roll call attendance:

| | Present |
|-----------------|----------------|
| Jennifer Alter | X |
| Mike Bettasso | |
| Tony Bonucci | X |
| Jan English | X |
| Paul Ernst | X |
| Steve Keutzer | |
| Drew Russell | |
| Carolyn Schafer | X |
| Lani Swinford | X |

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, City Council Member Jerry Neumann, Friends of the Library President Karen Towns

2. Agenda Adoption
 No changes.

3. Public Participation
 None.

4. Minutes of the February 17 regular meeting. The minutes were approved with no changes.

5. Treasurer's Report
 Jen reviewed the February report. The year-to-date expenses are under budget. Discussion ensued.

6. **MOTION 21-009** Lani made a motion to approve payment of bills for February 28 in the amount of \$11,592.58 and March 15 in the amount of \$5,483.25, for a grand total of \$17,075.83. Paul seconded the motion, roll call vote:

| | Yes | No | Abstain |
|----------------|------------|-----------|----------------|
| Jennifer Alter | X | | |
| Mike Bettasso | | | |
| Tony Bonucci | X | | |

| | | | |
|-----------------|---|--|--|
| Jan English | X | | |
| Paul Ernst | X | | |
| Steve Keutzer | | | |
| Drew Russell | | | |
| Carolyn Schafer | X | | |
| Lani Swinford | X | | |

7. President's Report

Carolyn thanked Jan for working on donation letters. Board members with terms expiring in June are: Carolyn, Steve and Tony. Please let Carolyn know your thoughts about renewing.

8. Standing Committee Reports

Building & Grounds. We have a new dumpster. Jan suggested getting a lock for the dumpster.

Finance Committee met to review the budget.

9. Director's Report. Julie reviewed her report with the following notes or additions:

- Opening the study rooms to the public is going fine. The next step will be allowing youth to browse. We are considering one family at a time for half an hour. We will be discussing it Friday night at the staff meeting.
- The staff walking challenge for 2021 was started by Lisa Widmark.
- Discussion ensued about going fine free. Julie will look at some fine free policies at other libraries for review with the policy committee.
- Board members are reminded to return the conflict-of-interest forms to Julie or the County Clerk's office.

10. Staff and Administration Report

Jan shared details of a LaSalle Public Library program she attended via zoom. Discussion ensued. It was agreed that we should look at providing some adult programming via zoom.

11. Unfinished Business

Budget. Jen reviewed the process for preparing the budget and asked if anyone had questions. Discussion ensued. Any questions can be emailed to Jen. We will need to approve this budget next month so that it can be presented to the city council.

12. New Business.

Julie has a couple pieces of thank you correspondence. Please stop by her office sometime to read them.

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

Karen provided a Friends update. March 24th is donation day for used books and materials. People are making appointments. They hope to host a book sale May 13-14-15 by appointment only. They are looking for board approval to use the Matson Meeting Room as an additional shopping area. Discussion ensued. Carolyn asked board members to let Julie know their opinion in the next few days. Julie will be in touch with Karen

Jerry provided updates from the city. They are hoping to move forward with street concerts this summer. They are putting together an ordinance to address requests from food trucks to come to Princeton this spring and summer. April 6th is election day.

MOTION 21-010 Paul made a motion to adjourn the regular meeting. Jen seconded the motion, motion carried. The meeting was adjourned at 7:33 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President

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