

Princeton Public Library  
Regular Meeting of the Board of Trustees  
April 15, 2020

1. President Carolyn Schafer convened the video meeting via WebEx at 7:00 p.m. Roll call attendance:

	<b>Present</b>
Jennifer Alter	X
Mike Bettasso	X
Tony Bonucci	X
Jan English	X
Paul Ernst	
Steve Keutzer	
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, Council Member Jerry Neumann, Friends of the Library member Karen Towns

2. Agenda Adoption.

Carolyn noted the agenda would be amended to remove Item #12 calling for Executive Session.

3. Public Participation

Karen reported the Friends of the Library board met on April 6<sup>th</sup> via Zoom. They elected officers and discussed appropriation of their annual donation. They were disappointed that the book sale was canceled due to Covid-19.

4. Minutes of the March 18, 2020 regular meeting. Approved with no changes.

5. Treasurer's Report. Jen does not have access to the library computer with the building locked. She will coordinate with Julie to find a time to enter the building to put together financial reports.

6. **MOTION 20-012** Drew moved to approve payment of bills for March 31 in the amount of \$8,299.92 and April 15 in the amount of \$4,462.45, for a grand total of \$12,762.37. Mike seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso	X		
Tony Bonucci	X		
Jan English	X		
Paul Ernst			
Steve Keutzer			
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		

Julie noted the 2020 bills were \$8,400 less than the same period in 2019.

#### 7. President's Report

Carolyn thanked Julie for her leadership during the unusual pandemic circumstances. Thanks are extended to the entire staff as well.

#### 8. Standing Committee Reports

Building and Grounds. Jan spoke to John DeSalvo about painting the outdoor lettering. He is waiting for warmer weather to proceed. Discussion ensued.

Mike said Bill Williams will coordinate with Julie to continue working on lights.

#### 9. Director's Report. Julie reviewed her report with the following additions:

- We are very thankful for the Friends of the Library donation.
- Sign up for the blood drive at [www.bloodcenter.org](http://www.bloodcenter.org).

#### 10. Staff and Administration Report

Julie provided details of staff working from home. Carolyn noted the board appreciates the staff stepping up where they can.

#### 11. Unfinished Business

#### 12. New Business.

Carolyn noted the executive session was not necessary because the staff pay increases were included in the recently approved budget figures. **MOTION 20-013** A motion comes from the Finance Committee to approve the staff 2.5% cost of living increase across the board. Mike seconded the motion. Carolyn asked for any discussion. Roll call vote:

	<b>Present</b>
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Jennifer Alter	X
Mike Bettasso	X
Tony Bonucci	X
Jan English	X
Paul Ernst	
Steve Keutzer	
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	X

13. Items for Next Agenda  
Please share any agenda items with Julie.

14. Announcements  
Jerry provided news and updates from the city.

Carolyn suggested everyone please follow CDC guidelines to stay safe and well.

Carolyn again expressed thanks to Karen and all the Friends of the Library for their continued support. Julie noted that Karen was elected the new president of Friends. Discussion ensued.

Julie will get a Statement of Economic Interest form to Mike and Drew.

**MOTION 20-014** Drew moved to adjourn the regular meeting. Jen seconded the motion, motion carried. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

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Marcie Jagers, Recording Secretary

\_\_\_\_\_ Minutes approved as read.

\_\_\_\_\_ Minutes approved as amended.

\_\_\_\_\_ Carolyn Schafer, President

