

Princeton Public Library
 Regular Meeting of the Board of Trustees
 March 20, 2019 – Matson Meeting Room

1. President Carolyn Schafer convened the meeting at 7:03 p.m. Roll call attendance:

	Present
Jennifer Alter	
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Steve Esme	
Steve Keutzer	X
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers
 City Commissioner Jerry Neumann

2. Agenda Adoption. No changes.

3. Public Participation.

4. Minutes of the February 20, 2019 regular meeting. No corrections needed, minutes accepted.

Mike arrived at the meeting at this time.

5. Treasurer’s Report for February 2019. (postponed to later)

6. **MOTION 19-007** Drew moved to approve payment of bills for February 28th in the amount of \$12,145.07 and for March 15th in the amount of \$14,794.62, for a grand total of \$26,939.69. Lani seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter			
Mike Bettasso	X		
Tony Bonucci	X		

Jan English	X		
Steve Esme			
Steve Keutzer	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		

7. President's Report.

Carolyn thanked Julie for sending a link to the segment that appeared on the Peoria television station. It was a very nice interview and coverage for the library.

The Friends of the Library book sale is going on now and runs through Saturday. The blood drive is tomorrow from 4-7 p.m. We were able to update our Quickbooks software at significant savings through TechSoup.

8. Standing Committee Reports

Building & Grounds. Jan reported the HVAC contracts have been signed. The contractor listed a June 1 completion date.

They are still working on options for the signage for youth services and the donor wall. Discussion ensued.

Jen arrived at the meeting at this time.

Flooring under the public computers area will be replaced on Friday at 9 am.

Roger Gustafson memorial garden project. Julie distributed a handout with the proposed garden layout from Jane Morris. Discussion ensued. Josh Schnaiter and Linda Gustafson are reviewing Jane's recommendation. The project will be funded by Roger's memorial donations. Linda intends to cover any amount that exceeds the memorial funds. Discussion ensued.

MOTION 19-008. Mike moved to approve the revised garden design for the Roger Gustafson Memorial Garden as presented by Jane Morris, with the understanding that Linda Gustafson will be covering any expense over the amount we have received in memorial donations. Lani seconded the motion, motion passed.

Treasurer's Report for February 2019:

Jen noted we are 83% through the fiscal year and our expenses are at 80.9%. That's been pretty steady all year. Our kudos to Julie and the staff for watching expenses. Jen reviewed some financials. Discussion ensued.

9. Director's Report. Julie reviewed her report with the following additions:

- Reminded board members to complete statement of economic interest forms.

- Staff would like an in-service training day. We would probably close the library a couple hours early on a Friday. Discussion ensued.
- Perry Memorial will not be sponsoring the café this year. Adina is leaving as the café manager on April 8th. Rachel and Allison will take over the management responsibilities.
- RK Dixon has informed us that our contract automatically renewed because we failed to give a 60-day notice on ending our copier contract. Discussion ensued. Julie will get copies of the documents to Drew.
- We renewed the garden maintenance contract with Jane Morris.
- There are potholes in our book drop area. Discussion ensued. Jerry offered to ask if the city can help us out.

10. Staff and Administration Reports

Carolyn noted she recently discussed a couple issues with Julie: getting someone to dust the backs of the meeting room chairs and rotating displays in the meeting room area.

Discussion ensued regarding the humanities council presentation.

11. Unfinished Business

MOTION 19-009 Drew moved to approve the fiscal year 2019-2020 budget as presented.

Mike seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso	X		
Tony Bonucci	X		
Jan English	X		
Steve Esme			
Steve Keutzer	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		

12. New Business

13. Items for Next Agenda

Get items to Julie a week before the meeting.

14. Announcements

Jerry noted Election Day is April 2nd and early voting is going on now.

MOTION 19-010 Drew moved to adjourn the regular meeting. Jan seconded the motion, motion carried. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President