

Princeton Public Library
 Regular Meeting of the Board of Trustees
 July 18, 2018 – Matson Meeting Room

1. President Carolyn Schafer convened the meeting at 7: 02 p.m. Roll call attendance:

	Present
Jennifer Alter	
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Steve Esme	X
Steve Keutzer	X
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers
 City Commissioner Jerry Neumann

2. Agenda Adoption. No changes.

3. Public Participation.

4. Minutes of the June 20, 2018 regular meeting and executive session. No corrections needed, minutes accepted.

5. Treasurer’s Report for June 2018. We are awaiting the first installment of the real estate taxes. Jan asked why 70% of the budget has been used already for Professional Development Continuing Education. Discussion ensued. Dana is taking a class through U of I and Julie has signed up for the Association for Rural and Small Libraries conference in Springfield.

6. **MOTION 18-022** Lani moved to approve payment of bills for June 30 in the amount of \$7,616.76 and July 15 in the amount of \$7,938.07, for a grand total of \$15,554.83. Jan seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter			
Mike Bettasso			
Tony Bonucci	X		

Jan English	X		
Steve Esme	X		
Steve Keutzer	X		
Drew Russell	X		
Carolyn Schafer	X		
Lani Swinford	X		

Carolyn noted the bills for the same period last year were approximately \$7,000 more.

7. President's Report.

Carolyn explained that Mike's work schedule makes it difficult for him to attend building & grounds (B&G) committee meetings. Members of the B&G committee will be Steve K., Jan, and Tony. Mike will serve as a de facto member. Lani has agreed to serve as a liaison between the board and Friends of the Library

8. Standing Committee Reports

Building & Grounds. There was some concern with the hot temperature of water coming from the outside spigot. The water needs to run a very long time to get the warm water out of the pipes.

9. Director's Report. Julie reviewed her report with the following additions:

- Hired Lisa Widmer. She is starting on Monday, July 23rd.
- Allison and Natalie are both leaving the café. Interviews for replacements are underway.
- David Barnes from Hampshire Colony Church stopped by to discuss August sponsorship of the café.
- Julie is considering an additional credit card for the café expenses. Discussion ensued. Julie will investigate increasing the credit limit of our current card.
- ESCO did some repairs to the main thermostat that was offline.
- We are waiting for Timber Falls to remove the stumps and then Bill will install LED lighting.

Carolyn noted Linda Gustafson has some final garden plans that she would like to review with the building & grounds committee.

10. Staff and Administration Reports

Board members inquired as to any updates on the library birthday party? Julie noted it may be moved to July 31st to coincide with the bench raffle.

11. Unfinished Business

Security camera signs are here and will be installed when everything is up and running. Discussion ensued.

Strategic Plan. The current plan was written in 2014. Carolyn led a discussion reviewing: goals, mission statement, and specifics of the strategic plan. She asked board members to continue to review the current strategic plan for further discussion at the September meeting.

12. New Business

13. Items for Next Agenda

No meeting in August. Please email Julie if you have something for the September agenda.

14. Announcements

Julie received an email from an out of town group sharing how much they enjoyed Ron's escape room. Congrats to Ron for this successful program.

The Friends of the Library book sale is July 26 and 27.

MOTION 18-023 Steve E. moved to adjourn the regular meeting. Jan seconded the motion, motion carried. The meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Carolyn Schafer, President