

Princeton Public Library
 Regular Meeting of the Board of Trustees
 March 21, 2018 – Library Staff Kitchen

1. President Paul Ernst convened the meeting at 7:02 p.m. Roll call attendance:

	Present
Jennifer Alter	X
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Paul Ernst	X
Steve Esme	X
Drew Russell	X
Carolyn Schafer	X
Lani Swinford	

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers
 City Commissioner Jerry Neumann

2. Agenda Adoption. No changes.

3. Public Participation.

4. Minutes of the February 21, 2018 regular meeting. No corrections needed, minutes accepted.

5. Treasurer’s Report for February 2018.

Jen noted we are 83% through the fiscal year and have used 88.5% of our budget. Marcie will check on the negative balance in the donations and memorial account.

6. **MOTION 18-006** Jan moved to approve payment of bills for February 28 in the amount of \$14,067.44 and March 15 in the amount of \$5,765.96, for a grand total of \$19,833.40. Steve seconded the motion, roll call vote:

	Yes	No	Abstain
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Steve Esme	X		
Drew Russell	X		

Carolyn Schafer	X		
Lani Swinford			
Paul Ernst	X		

Paul noted expenditures are about \$1,900 more this year than the same period last year.

7. President's Report.

Paul noted 108 people attended the opening night reception for the Women's Art exhibit, including several former library board members.

8. Standing Committee Reports

Reminder that Carolyn sent the Café report to everyone as a follow up to last month's meeting.

Building & Grounds. The committee met. We are still waiting on an estimate from Bill on the outdoor lights. The front door is locking again properly. The committee has decided the new levy funds will be used for air conditioning upgrade and repair. One air conditioning unit will be replaced with repair to the curbs on the others.

Finance. Tony discussed what he has learned regarding investment options for the Kirkpatrick funds, as well as some reserve funds. Discussion ensued. Heartland Bank staff will make an investment presentation to the Finance Committee.

Personnel. Carolyn noted they are working on getting the summary plan descriptions out to employees with medical insurance as required by law.

We received a notice from the life insurance carrier that the rates will not be changing.

Policy. They met to work on the security camera policy.

9. Director's Report. Julie reviewed her report with the following additions:

- Friday, April 13th at 8:30 a.m. A deputy will provide a presentation on active shooter scenarios. Trustees are invited as well.
- Talking to Perry Memorial about April café sponsorship.
- Midland Bank will be sponsoring the café in May.
- Earth Day – Voices from the Prairie is sponsoring an event in our parking lot area.
- The rural library association conference is in Peoria this year and Julie will be attending.
- The West of 47 training day will be at the Mendota Civic Center on May 17th. Trustees are invited to attend.
- We still haven't received the per capita grant.

10. Staff and Administration Reports

Julie noted that Margaret did an outstanding job of hosting the reception for the art exhibit. Discussion ensued. Julie noted the recent magic and art show was scheduled on a school holiday for the first time with great attendance numbers.

11. Unfinished Business

MOTION 18-007 Drew moved to accept the Gifts and Donations Recognition Policy as presented. Carolyn seconded the motion, motion carried.

MOTION 18-008 Drew moved to accept the proposed budget for fiscal year 2019 as presented. Carolyn seconded the motion, motion carried.

12. New Business

Security Camera Policy. This is a new policy being reviewed for the first time. Discussion ensued. Julie will get input from local law enforcement on the type of camera and proper location for placement. Julie will also ask other area librarians if they have experience with any companies that do a walk-thru to provide recommendations.

13. Items for Next Agenda

Next meeting: April 18th
Security Camera Policy
Executive Session for personnel

14. Announcements

Paul read his letter to the board announcing his resignation at the end of the May when his term expires. Discussion ensued.

MOTION 18-009 Carolyn moved to adjourn the regular meeting. Jan seconded the motion, motion carried. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Marcie Jagers, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Paul Ernst, President