

Princeton Public Library  
Regular Meeting of the Board of Trustees  
April 19, 2017 – Princeton Room

1. President Paul Ernst convened the meeting at 7:05 p.m. Roll call attendance:

	<b>Present</b>
Jennifer Alter	X
Mike Bettasso	
Tony Bonucci	X
Jan English	
Paul Ernst	X
Steve Esme	X
Drew Russell	X
Carolyn Schafer	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers

Paul announced Lani Swinford has been appointed as a new board member. She could not attend tonight's meeting.

2. Agenda Adoption. Paul requested a change to add Executive Session minutes in Item 4 and lawn mower bids in Item 11. **MOTION 17-001** Carolyn moved to adopt the agenda as amended. Steve seconded the motion, motion carried.

3. Public Participation.

4. Minutes of the March 15, 2017 regular meeting. No corrections needed, minutes accepted.

Paul distributed a copy of the March 15, 2017 Executive Session minutes for review. No corrections needed, minutes accepted.

5. Treasurer's Report for March 2017

Jen reviewed some income and expenses numbers. Discussion ensued.

Jen reported that the city has decided to continue with the \$1,000 monthly utility credit instead of a lump sum payment.

Paul asked Tony to explain his recommendation from a couple months ago regarding investing. Tony explained his suggestion of trying to find something safe and appropriate that would bear a better interest rate. Discussion ensued.

6. **MOTION 17-002** Drew moved to approve payment of bills from March 31 for \$12,643.42 and April 15 for \$12,605.15, for a grand total of \$25,248.57. Steve seconded the motion, roll call vote:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Jennifer Alter	X		
Mike Bettasso			
Tony Bonucci	X		
Jan English			
Steve Esme	X		
Drew Russell	X		
Carolyn Schafer	X		
Paul Ernst	X		

Paul noted a comparison to last year's bill payments: \$11,715 and \$7,831 respectively. Discussion ensued.

7. President's Report. Paul shared the following:

- A new serviceberry tree was planted on the east side of the library with money from the Gail Bonucci memorial donations.
- Paint for the parking lot lines has been ordered.
- We have received our per capita grant for \$5,947.53.
- Paul noted we have exterior lighting in place, but it isn't working. Bill Williams is trying to determine the problem.

8. Standing Committee Reports

Building & Grounds. There is a small leak above the entrance by the bathrooms.

9. Director's Report. Julie reviewed her report with the following additions:

- Parts for the electronic sign are being shipped.
- Jane, Adina & Natalie are working on a composting pile for the library.
- Plan to use credit card points to purchase an iPad air mini.
- Friends in Council is donating funds to help purchase an electronic screen for the meeting room that will raise and lower with a remote.
- Jan is donating a carpet cleaning for the meeting room.
- Reported the usage of the legal aid laptops has increased over the last couple of years.
- Distributed a report of income from the last two billing periods.
- Shared an updated contact information sheet. Drew noted a correction. Julie will email a corrected list.
- Distributed a PC usage report. Discussion ensued.
- We received a Patron Request for Reconsideration of Material form. Julie asked Dana and Ron to compare the book to our collection policy. They both agreed that it was within the policy for collection development. Julie has drafted a letter to the patron explaining that, in looking at our collection policy; this book does meet the standards and will be placed back in our young adult collection. If the patron has further concerns, per our policy, she can bring them to the board.

10. Staff and Administration Reports  
Discussion ensued.

11. Unfinished Business

**MOTION 17-003** Drew moved to approve the Policy for Patron Request for Reconsideration of Material as presented last month. Tony seconded the motion, motion carried.

12. New Business

Paul presented two bids for lawn mowing:

Dave McKenney's Lawn Mowing, \$20 per mowing

Kernan's Lawn Service, \$27 per mowing

Discussion ensued. **MOTION 17-004** Drew moved to accept the \$20 bid from Dave McKinney's Lawn Mowing. Carolyn seconded the motion, motion carried. Paul noted the mowing will usually be once a week.

Paul asked board members to review the Policy for Guidelines for Partnership and Request Form included in the packet. We will vote on this next month. Discussion ensued.

13. Items for Next Agenda

14. Announcements

Julie noted that Money Smart Week is next week.

Carolyn recommended a recent op-ed piece in the BCR by Dave Cook where he mentioned the library as part of his idea of uniting the north and south Princeton shopping districts.

**MOTION 17-005** Steve moved to adjourn the regular meeting. Drew seconded the motion, motion carried. The meeting was adjourned at 7:51p.m.

Respectfully submitted,

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Marcie Jagers, Recording Secretary

\_\_\_\_\_ Minutes approved as read.

\_\_\_\_\_ Minutes approved as amended.

\_\_\_\_\_ Paul Ernst, President