

Princeton Public Library  
 Regular Meeting of the Board of Trustees  
 September 21, 2016 – Matson Meeting Room

1. President Paul Ernst convened the meeting at 7:03 p.m. Roll call attendance:

	<b>Present</b>
Jennifer Alter	X
Mike Bettasso	X
Ami Chamberlain	X
Jan English	X
Paul Ernst	X
Steve Esme	X
Roger Gustafson	X
Drew Russell	X
Carolyn Schafer	X

Also in attendance: Library Director Julie Wayland, Head of Technical Services Dana Fine, Recording Secretary Marcie Jagers, General Public: Stephanie VanOrdstrand

Paul welcomed Steve Esme as the newest board member.

2. Agenda Adoption.

3. Public Participation.

4. Minutes of the July 20, 2016 regular meeting. No corrections needed, minutes approved.

5. Treasurer’s Report for August.

Jen reported we are 33% into the fiscal year and our expenditures are at 35% of budget. Jen will find out the breakdown of our recent real estate tax receipts. Carolyn asked for clarification of the amount in the Ask My Accountant line. Marcie explained she is waiting for an answer on how to code an expense.

Jen clarified we are putting the \$1,000 utility credit in the line item Back Taxes from the City. This allows for a more accurate reflection of utility expenses.

6. **MOTION 16-053** Carolyn moved to approve payment of bills from July 31 and August 15 totaling \$16,759.46 and August 31 and September 15 totaling \$13,856.94 for a grand total of \$30,616.40. Jan seconded the motion, roll call vote:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Jennifer Alter	X		
Mike Bettasso	X		
Ami Chamberlain	X		

Jan English	X		
Steve Esme	X		
Roger Gustafson	X		
Drew Russell	X		
Carolyn Schafer	X		
Paul Ernst	X		

Paul reported this is \$3,000 less in bill payments as the same time period last year. Julie reported we will be receiving an \$800 credit form Comcast due to overbilling.

#### 7. President's Report.

Paul thanked Julie for including the Book Pages in the monthly packet.

#### 8. Standing Committee Reports

Building & Grounds. Paul reported all tuck pointing work is done.

#### 9 Director's Report. Julie reviewed her report with the following additions:

- Ron brought to Julie's attention a recent discussion on Facebook regarding the Matson name and the name of the library. Discussion ensued. Stephanie shared her recollections during the capital campaign process regarding the name of the library. Prior to the move, the library board voted for the name Princeton Public Library and it was later approved by the City Council. Discussion ensued. The board directed Julie to address the inaccuracies on the Facebook discussion. Board members thanked Stephanie for attending.
- Julie noted we are considering a purchase of new tables for the public meeting room that are easier to handle. Also considering two comfortable chairs equipped with tablet holders. These purchases would be made with funds from the Friends of the Library. Julie shared handouts with details on the tables and chairs.
- The outreach campaign of billboards will be funded with monies from the little free library fundraiser.
- We will need to purchase a new coffee maker for the café. We will keep the old one for replacement parts.
- Café statistics continue to make progress. It was suggested that Julie contact First State Bank and LaSalle Bank as possible café sponsors.

#### 10. Staff and Administration Reports

Dana reviewed staff reports.

#### 11. Unfinished Business

Carolyn commented the little free libraries around town look great. Discussion ensued. Marcie noted the DeKalb NPR station reported on Princeton and the little free library project today. Julie noted that Margaret put together a brochure listing all the little free libraries with a map of where they are located.

#### 12. New Business.

Julie noted the library will be closed on 9/30 for training. The staff will be attending a Prairie Cat Users Group Day at Kishwaukee College.

13. Items for Next Agenda

Staff holiday bonuses

14. Announcements

Paul recognized Julie for doing a great job. Steve noted a unique puppet show event at the Prairie Arts Center on October 15. Roger noted a Native American ghost stories program on October 29 at the historical society.

Julie noted a program tomorrow night at the library by John Purvis. Also, Ron is working on an escape room event for teens. In October: a health expo, an author fair and the paranormal group.

**MOTION 16-054** Mike moved to adjourn the regular meeting. Steve seconded the motion, motion carried. The meeting was adjourned at 8:03 p.m.

Respectfully submitted,

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Marcie Jagers, Recording Secretary

\_\_\_\_\_ Minutes approved as read.

\_\_\_\_\_ Minutes approved as amended.

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Paul Ernst, President